



**Fall Semester
Student Course Evaluations
Long Semester – Regular Session**

November 23, 2015 – December 6, 2015

UT Tyler will open the standardized university course evaluation system for two weeks, beginning 12:01 a.m., Monday, November 23, 2015

The evaluation period will close at 11:59 p.m., Sunday, December 6, 2015

- To evaluate instruction in fall long semester courses, go to *myUTTyler* on the UT Tyler website.
- Click on the **Student Home Page** tab.
- Look for the **System Access** box on the upper right of the page
- Select the **Evaluate My Courses** link.
- Complete the easy online evaluations for *each* course.

When you complete all of your course evaluations by **December 6**, the university will grant “priority access” to view your semester grades on *myUTTyler* at **12:01 a.m., Thursday, December 17** (or when Registrar grade processing is complete).

Students who do not complete course evaluations by the end of the day **December 6** have traditional access to grades through either *myUTTyler* or Blackboard at **12:01 a.m. Wednesday, December 23**.

If you have no courses eligible for evaluation, you will have priority access to your grades at 12:01 a.m., Thursday, December 17 (or when Registrar grade processing is complete).

Note: Completing course evaluations surveys does not reopen Blackboard access to view grades. Blackboard grades are not official.

Evaluations are anonymous and instructors will have no ability to view individual responses. Once aggregate reports are compiled, results will be added to the university’s existing Faculty Evaluations website.

If you experience difficulties in completing the course evaluations in *myUTTyler*, please use instructorevals@uttyler.edu to report the problem.

If you have questions about the process, please refer to the FAQ Document in the lower right hand corner at <http://www.uttyler.edu/academicaffairs/>